

Notice of Meeting

Overview & Scrutiny Committee

Date: Wednesday, 16 March 2016

Time: 17:30

Venue: The Annexe, Crosfield Hall, Broadwater Road, Romsey, Hampshire,
SO51 8GL

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
Beech Hurst, Weyhill Road,
Andover, Hampshire,
SP10 3AJ

www.testvalley.gov.uk

The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Overview & Scrutiny Committee

MEMBER		WARD
Councillor C Lynn	Chairman	Winton
Councillor A Finlay	Vice Chairman	Chilworth, Nursling & Rownhams
Councillor N Adams-King		Blackwater
Councillor D Baverstock		Cupernham
Councillor J Cockaday		St Mary's
Councillor S Cosier		North Baddesley
Councillor D Drew		Harewood
Councillor B Few Brown		Amport
Councillor K Hamilton		Harroway
Councillor I Jeffrey		Dun Valley
Councillor J Lovell		Winton
Councillor J Neal		Millway
Councillor B Page		Harroway
Councillor T Preston		Alamein
Councillor J Ray		Cupernham
Councillor K Tilling		Valley Park
Vacancy		

Overview & Scrutiny Committee

Wednesday, 16 March 2016

AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies
- 2 Public Participation
- 3 Declarations of Interest
- 4 Call in Items
- 5 Urgent Items
- 6 Urgent decisions taken since last meeting
- 7 Minutes of the meeting held on 17 February 2016
- 8 Presentation on Local Policing in Test Valley
To receive a presentation by the Chief Inspector. (30 minutes)
- 9 Overview of the Housing and Environmental Health Portfolio
To receive a presentation on the Housing and Environmental Health Portfolio. (30 minutes)
- 10 Overview and Scrutiny Annual Briefing 4 - 7
Details
- 11 Programme of Work for the Overview and Scrutiny Committee 8 - 24
To enable Members to keep the Committee's future work programme under review. (15 minutes)

Item 10 Overview and Scrutiny Annual Briefing

Report of Councillor Lynn, Chairman (Portfolio: Corporate)

Recommended:

That the draft Annual Briefing of the Overview and Scrutiny Committee be approved.

SUMMARY:

- The Annual report covers the work of the Committee for the period May 2015 to May 2016.
- The Committee are asked to comment on the draft report prior to its submission to full Council on 29 June 2016.

1 Introduction

1.1 OSCOM is required to report to full council on an annual basis to inform all Members of the work undertaken over the previous 12 months.

1.2 The draft Annual Briefing is attached at Annex 1.

Background Papers (Local Government Act 1972 Section 100D)

None

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	1		
Author:	Councillor Lynn	Ext:	8014
File Ref:			
Report to:	Overview & Scrutiny	Date:	16 March 2016

OSCOM CHAIRMAN'S ANNUAL BRIEFING 2015/16

Over the last three years, as Chairman of OSCOM, I have endeavoured to let the committee make all decisions without interference from me. This has worked exceptionally well with decisions regarding round table discussions, the work programme and other ideas such as training coming from the members.

This year we have had an influx of several 'new' councillors and others that have great experience, not necessarily within Test Valley and this has proved very beneficial. We asked each member to fill in a survey giving us their experience and interests and more importantly their expertise. This has proved invaluable in choosing panel members etc.

The position of the Chairman appointing the Lead Members has again worked well with Phil Bundy, Kath Tilling, Brian Page, Karen Hamilton and Dorothy Baverstock.

Since May 2015 the Committee has met 11 times only missing June 2015 as an official Committee however the evening was utilised as an informal meeting for OSCOM members to put forward suggestions and ideas for future discussion. There have been 44 items discussed including presentations by external partners by/on

- Andover Town Centre Manager,
- Community and Leisure Portfolio Holder
- Housing and Environment Portfolio Holder
- Local policing in Test Valley
- Hampshire Fire & Rescue

With further presentations for the rest of 2016 from the West Hants CCG and the Hampshire Hospitals NHS Foundation Trust, Police and Crime Commissioner and the Andover Town Centre Manager.

This year has seen a busy time with panels with the usual panels of Audit and Budget looked after by the Vice Chairman. On top of these the Council Tax support panel was chaired by Dorothy Baverstock, Jim Neal took over a panel looking at Planning Control and Nick Adams King has a panel on the plans panel and planning in general. Jim and Nick decided that the two panels were getting closer in their deliberations and it would be better if Nick took over the two panels and did a report on overall planning including planning control. Phil had taken on the panel looking at the Wardens and when Phil was promoted to Portfolio Holder the panel was taken over by Dorothy.

Panels

Community Safety Panel

Set up on 18 February 2015 to review the responsibilities of TVBC Community Safety. The first phase of the review was completed and the report considered by OSCOM on 20 January 2016 where a number of recommendations were agreed and further work would be undertaken. OSCOM would also add an annual update on Community Safety to their 6 year work programme.

Council Tax Support Panel

Set up to review the current scheme and make recommendations for options to consult on changes to the scheme for 2017/18 in light of the welfare reforms and in particular the introduction of Universal Credit. The Panel concluded that the current level of support for 2017/18 continue and was reviewed in 12 months time once more claims for Universal Credit were in payment and the impact of the April 2016 Housing Benefit and Tax Credit changes were known.

Planning Control Panel/Planning Advisory and Planning Process Panel

Set up on 9 September 2015 to review the operation of the Planning Advisory Panel and Planning Committees and the role and operation of the Planning Control Committee.

Public Involvement Panel

Set up on 20 January 2016 to review public participation at OSCOM, the Borough Council more widely and its service delivery (in the sense of gathering public views).

The five-year plan has now been highly tuned and is working well. The round table discussion regarding Outside Bodies produced a new panel under David Drew, to look at whether we require outside participation and if so how much, when and who. Interestingly the panel had a split in whether there should be added third party items and what good they did other than informing members about what is going on. We have also had training on 'introduction to Overview & Scrutiny' and a training session in recent weeks run by INLOGOV on Questioning and Listening skills.

This year we intend to reinstate the successful OSCOM Away Day format to generate ideas for the future work programme and undertake further training. There was little discussion and we ended up with 5 round table discussions instead. Next year the Away Day has already been booked and the agenda will be discussed with the lead members, Chairman, Vice Chairman and Andy Ferrier and Caroline Lovelock. This should reduce the number of round table discussions.

Round Table discussions were designed to give members and officers time to discuss items outside the public view before deciding if they should be full items on the agenda giving officers more work in producing extensive paperwork. These have proved very interesting and reducing paperwork considerably.

Reviews

A Competitive Local Economy – Councillor Hamilton

As part of phase 2 of the review consideration would be given to the schemes we already provide to support business projects and initiatives in the community. All members are asked to provide information about schemes that work well in other areas that could be considered.

Members Role in Planning (part 2) – Councillor Tilling

The key issues raised would be picked up by the two newly established OSCOM Planning Panels

Animal Welfare Pilot Project – Councillor Tilling

Borough Council led workshops were held in September for Parish Councils to promote the approach developed by Councillor Tilling and endorsed by OSCOM.

The Committee have been extremely busy and seem to be getting busier, but we are looking at the various items to a much deeper extent albeit smaller chunks. This has proved to be more effective than the ‘scatter gun’ approach.

I hope the committee appreciate the ‘light touch’ of the chairman and the chance to add items for discussion without having to go through the usual grilling as to why etc. I believe that every idea brought to the work programme has been accepted by the committee and is now part of our work programme, or has been completed.

I would like to take this opportunity to thank the committee for their interest. I believe almost everyone has turned up for meetings and participated in the questioning of our various officers, speakers, and portfolio holders. I really believe we are now in the position of being a ‘critical friend’ rather than trying to ‘catch out’ officers in their reports and in doing this we are getting far more co-operation.

ITEM 11

**Programme of Work for the
Overview & Scrutiny Committee**

Report of Head of Legal and Democratic Services

Recommended:

The Committee is requested to:

- 1. Review the outcomes on the work programme and recommendations update.**
- 2. Approve the future work programme.**

SUMMARY:

The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

1. Background

- 1.1 The OSCOM Work Programme is presented at Annex 1 for review and approval.
- 1.2 The OSCOM Recommendations Update is presented at Annex 2 for the Committee's review and comments.
- 1.3 The Cabinet Work Programme is attached at Annex 3 for the Committee to consider.

Background Papers (Local Government Act 1972 Section 100D)

None

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:

3

Author:

Caroline Lovelock

Ext:

8014

File Ref:

Report to:

Overview & Scrutiny

Date:

16 March 2016

OVERVIEW & SCRUTINY WORK PROGRAMME 2015/16

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
2016				
16 MARCH (ROMSEY)				
Presentation on local policing in Test Valley	5	Committee	To receive a presentation by the Chief Inspector (C.I Thorne/Inspector Paul Markham) (30 mins)	To comment on the presentation
Overview of the Housing and Environmental Health Portfolio to include Affordable Housing Update	1	Committee	To receive a presentation on the Housing and Environmental Health Portfolio (Cllr Hawke) (30 mins)	To comment on the presentation
OSCOM Annual draft Briefing (briefing note)	2	Committee	To consider the OSCOM Annual Briefing (Cllr Lynn) (5 mins)	To consider and make recommendations as appropriate
13 APRIL (ROMSEY)				
Planning Panels final Report	3	Committee	To receive the final report (Cllr Adams King) (15 mins)	To comment and make rec's as appropriate
Impact of restructuring of Fire Service	5	Committee	Presentation by Hampshire Fire & Rescue on the impact of restructuring (Hampshire Fire & Rescue) (30 mins)	To comment on the presentation
Presentation by the Romsey Town Centre Manager	5	Committee	Presentation by Romsey Town Centre Manager (Mark Edgerley) (30 mins)	To comment on the presentation
Audit Plan (briefing note)	2	Committee	To consider and make comment on the Annual Audit Plan (Cllr Finlay) (5 mins)	To consider and make recommendations as appropriate
OSCOM Annual Briefing (briefing note)	2	Committee	Report of the Chairman (Cllr Lynn) (5 mins)	To comment on the draft report

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
Review of Council Tax Support (full report)	3	Committee	To receive an update on progress (Head of Revenues) (20 mins)	To comment and make recommendations as appropriate.
10 MAY (ANDOVER)				
Overview of Environmental Portfolio	1	Committee	To receive a presentation on the Environmental Portfolio (Cllr Stallard) (30 mins)	To comment on the presentation
Presentation on Communications	2	Committee	To receive a presentation on the work of the Communications Team (Communications Manager) (30 mins)	To comment on the presentation
Andover Vision (full report)	3	Committee	To receive an update on progress (Chief Executive) (20 mins)	To comment and make recommendations as appropriate
Safeguarding Children & Vulnerable Adults (full report)	3	Committee	To review progress against the Action Plan (Head of Community and Leisure) (20 mins)	To consider and make recommendations as appropriate
Update on Recycling (briefing note)	2	Committee	To receive an update on progress (Head of Environmental Services) (5 mins)	To review progress
8 JUNE (ANDOVER)				
West Hants CCG and Andover War Memorial Community Hospital	5	Committee	To receive a presentation on the Critical Care Unit at Dummer and the Andover War Memorial Community Hospital (Heather Hauschild/Mary Edwards) (60 mins)	To comment on the presentation
Risk Management Report (briefing note)	2	Committee	To consider the Annual Report (Principal Auditor) (5 mins)	To comment on the report
6 JULY (ROMSEY)				
Police and Crime Commissioner	5	Committee	To receive a presentation on the work of the Police and Crime Commissioner (30 mins)	To comment on the presentation
Budget Panel Report on Fees and charges (including requesting Cabinet to carry out comparison of non statutory fees with other authorities (briefing note)	4	Committee	To consider the draft Budget Panel report (Cllr Finlay) (5 mins)	Comment and make recommendations as appropriate.

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Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
Complaint Handling (briefing note)	2	Committee	To review the complaints received (Complaints and Improvement Officer) (5 mins)	To consider and make recommendations as appropriate
Annual Review of Corporate Action Plan (full report)	2	Committee	To receive an update on the Key Performance Indicators (Policy Manager) (20 mins)	To consider and make recommendations as appropriate
7 JULY (GUILDHALL) AWAYDAY				
3 AUGUST (ROMSEY)				
13 SEPTEMBER (ROMSEY)				
Community Safety Partnership (briefing note)	3	Committee	Update on the Community Safety Partnership (Head of Community and Leisure) (5 mins)	To comment and make recommendations.
Annual Review of Partnership and Shared Services (briefing note)	2	Committee	To receive an update on progress (Corporate Director) (5 mins)	Comment on the proposals and make recommendations
Equalities Scheme (briefing note)	2	Committee	To monitor and review performance (Corporate Director) (5 mins)	To comment and make recommendations as appropriate.
Romsey Future – A vision for Romsey 2015-2035 Action Plan (briefing note)	2	Committee	To receive the Action Plan (Policy Manager) (5 mins)	To comment and make recommendations
12 OCTOBER (ANDOVER)				
Update by Andover Town Centre Manager	5	Committee	Update on the last 12 months by the Andover Town Centre Manager. (Chris Gregory) (30 mins)	To comment on the presentation
LSP Annual Report (briefing note)	3	Committee	Update on the Local Strategic Partnership (Policy Manager) (5 mins)	To comment and make recommendations

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Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
8 NOVEMBER (ANDOVER)				
Cemetery Rules and Regulations Review (Briefing Note)	3	Committee	To receive an update. (Head of Community and Leisure) (5 mins)	To comment and make recommendations
Valley Leisure Limited Annual Report (full report)	1	Committee	To receive the report (Head of Community and Leisure) (20 mins)	To comment and make recommendations
Budget Panel Report Draft Budget (full report)	4	Committee	To consider the draft Budget Panel report (Cllr Finlay) (20 mins)	Comment and make recommendations as appropriate.
Draft Budget Fees and Charges (full report)	4	Committee	To consider the draft Budget Panel report (Cllr Finlay) (20 mins)	Comment and make recommendations as appropriate.
Andover Levy (briefing note)	2	Committee	To review the levy (Accountancy Manager) (5 mins)	To consider and make recommendations as appropriate
7 DECEMBER (ROMSEY)				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy (Head of Communications)	To consider the web strategy
Update on the Council Tax Support Scheme (full report)	3	Committee	To receive an update on the Council Tax Support Scheme (Acting Head of Revenues, Benefits and Customer Services) (20 mins)	To comment and make recommendations
Andover Economy (full report)	2	Committee	To receive an update on the Andover Economy (Economic Development Officer) (20 mins)	To comment and make recommendations
2017				
24 JANUARY (ROMSEY)				
Planning Enforcement (briefing note)	2	Committee	To receive an update on Planning Enforcement (Planning Enforcement Manager) (5 mins)	To comment and make recommendations
Update on Sustainability and Carbon Management Plan (briefing note)	2	Committee	To receive an update on the Sustainability and Carbon Management Plan (Head of Estates) (5 mins)	To comment and make recommendations

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Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

DATE TO BE AGREED				
Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report))	4	Committee	To present the position of these three Housing strategies (Head of Housing and Environmental Health) (20 mins)	To comment and make recommendations
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution (20 mins)	To comment and make recommendations
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Protocol on how to engage internal audit resources for Scrutiny purposes (briefing note)	2	Committee	(Cllr Tilling/Chris Davis) (5 mins)	To comment and make recommendations
Hampshire County Waste Strategy (briefing note)	5	Committee	To update the Committee on the future of Household Recycling (Paul Wykes/HCC) (5 mins)	To comment on the presentation
Community Infrastructure Levy (briefing note)	2	Committee	To update the Committee on the Community Infrastructure levy (Graham Smith/Andy Ferrier) (5 mins)	To comment and make recommendations

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Review Area	Title	Lead Member	Progress Update	Report back to OSCOM
Economy	A Competitive Local Economy	Councillor Hamilton	As part of phase 2 of the review consideration will be given to the schemes we already provide to support business projects and initiatives in the community. All members are asked to provide information about schemes that work well in other areas that could be considered.	Review Completed
Environment	Members Role in Planning (part 2)	Councillor Tilling	The key issues raised will be picked up by the two newly established OSCOM Planning Panels.	Review Completed
Environment	Animal Welfare pilot project	Councillor Tilling	Borough Council led workshops being held in September for Parish Councils to promote the approach developed by Councillor Tilling and endorsed by OSCOM.	Review Completed
Housing	Affordable Housing update briefing note	Councillor Page	Matter only recently reviewed at OSCOM meeting in April 2015	16 March as part of the overview of the Housing and Environment Portfolio

Panel	Chairman	Progress Update	Report back to OSCOM
Community Safety Panel	Councillor Baverstock	Phase 1 complete	
Planning Advisory, Process and Planning Control Panel	Councillor Adams-King	Report on PAP and PCC	16 March 2015
Public Involvement Panel	Councillor Drew	Scoping Template	

Item	Meeting Date	Officer Owner	Recommendation	Estimated Progress	Progress Update
A New Draft Corporate Plan	18 March 2015	Andy Ferrier	Recommended to Cabinet that OSCOM having received the draft Corporate Plan proposed for 2015 – 19 referred it back to Cabinet with the following points for consideration: 1. The word “availability” to be substituted for “deliverability” in the Housing section. 2. The Ganger Farm site – the Local Plan Inspector had questioned its deliverability. 3. The Andover Encounters project should be taken out of the text as it was not an ongoing initiative.	100%	Reported to Cabinet on 8 April 2015
Amending the Code of Conduct	18 March 2015	Bill Lynds	Recommended to Cabinet: That the revised Code of Conduct and arrangements for dealing with complaints and particularly the text highlighted in yellow at Annex 1 of the report, including the suggested amendments mentioned in the report, be approved.	100%	Reported to Cabinet on 8 April 2015

Members Role in Planning	26 March 2015	Paul Jackson	That the 32 recommendations to Cabinet be considered by officers and the findings reported back to Cabinet	100%	Cabinet accepted the majority of the recommendations of the Task & Finish Panel. Reported to OSCOM on 21 January 2015. The key issues raised will be picked up by the two newly established OSCOM Planning Panels.
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Item	Meeting Date	Officer Owner	Recommendation	Estimated Progress	Progress Update
OSCOM Corporate Priority Review (2011-15): A Competitive Local Economy	2 December 2015	David Gleave	Recommended to Cabinet: 1. To consider the inclusion of the ideas derived through the OSCOM review, including those raised at the round table discussion and additional forms of Member Communications, and that these ideas are taken forward through the formulation of the economic development strategy. 2. To work closer with schools and employers. 3. To review the training fund to achieve a more sustainable way of funding apprentices. 4. To review the Business Incentive Fund budget and the amount of individual grants.	50%	Reported to Cabinet on 16 December 2015 Development of Strategy now underway. Final Strategy expected to be submitted to Cabinet in November 2016.
2016/17 Budget Update	20 January 2016	Will Fullbrook	Recommended to Cabinet: That Cabinet be advised that the Panel were open minded with regards to the two proposals to increase the Council Tax on a Band D property subject to further information becoming available.		Reported to Cabinet on 10 February 2015 Resolved: That Cabinet be advised that the Panel were open minded with regards to the two proposals to increase the Council Tax on a Band D property subject to further information becoming available.



Cabinet Work Programme

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

If you have any questions, would like further information or wish to make representations in relation to part of a meeting being held in private, please email the Democratic Services Manager at admin@testvalley.gov.uk or visit them at Beech Hurst, Weyhill Road, Andover SP10 3AJ

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

a.	Decisions on spending which are within the annual budgets approved by the Council	NO THRESHOLD	NOT KEY DECISION
b.	Decisions on spending above £50,000 included, with reservations, in the annual budget.		ALL KEY DECISIONS
c.	Decisions on cash flow, investments and borrowings.	NO THRESHOLD	NOT KEY DECISION
d.	Decisions for spending beyond any approved budget.	SPENDING EXCESS OF £50,000 PER ITEM IS A KEY DECISION	

CABINET WORK PROGRAMME

Date of Decision Date Location	ITEM	Key Decision	Decision-maker and title if any	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service
9 Mar 16 (R)	Write off of Uncollectable Debts	No	Cabinet	No	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation)
9 Mar 16 (R)	Sustainability Appraisal Scoping Report for Gypsies, Travellers and Travelling Showpeople	No	Cabinet	No	Report of the Planning Policy and Transport Portfolio Holder	Corporate Director
6 Apr 16 (R)	Carry Forward of Unspent Revenue Budget – to approve the carry forward of unspent revenue estimates into the new financial year.	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance
6 Apr 16 (R)	Hampshire Alliance for Rural Affordable Housing (HARAH) – new preferred delivery partner(s)	Yes	Cabinet	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health
6 Apr 16 (R)	Transfer of Use – Lights Kitchen	No	Cabinet	No	Report of the Community and Leisure Portfolio Holder	Head of Community and Leisure
22 Jun 16 (A)	Leisure Centre Contract Shortlist Candidates	No	Cabinet	Yes	Report of the Community and Leisure Portfolio Holder	Head of Community and Leisure
22 Jun 16 (A)	Capital Outturn – to present and analyse the final capital position for the last financial year.	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance

Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

Date of Decision Date Location	ITEM	Key Decision	Decision-maker and title if any	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service
22 Jun 16 (A)	Revenue Outturn – to present and analyse the final revenue position for the last financial year.	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance
22 Jun 16 (A)	Treasury Management Outturn – to review the activities of the Treasury Management function during the last financial year.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance
22 Jun 16 (A)	Asset Management Outturn - to review the works completed as part of the Asset Management Plan during the last financial year.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance
22 Jun 16 (A)	Homelessness Strategy	Yes	Council	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health
22 Jun 16 (A)	Homes Energy Conservation Act (HECA) Action Plan	Yes	Council	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health
22 Jun 16 (A)	Constitution Update	No	Council	No	Report of the Corporate Portfolio Holder	Head of Legal and Democratic Services
7 Sept 16 (R)	Corporate Financial Monitoring - compares actual revenue income and expenditure against profiled budget for the first four months of the financial year with explanations of significant variances.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance

Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

Date of Decision Date Location	ITEM	Key Decision	Decision-maker and title if any	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service
2 Nov 16 (R)	Budget Strategy - includes an update of the Medium Term Financial Strategy and considers initial budget proposals for the next financial year and the process and timetable for the preparation of the Estimates.	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance
2 Nov 16 (R)	Fees and Charges – to consider the annual changes to fees and charges for the next financial year.	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance
2 Nov 16 (R)	Second Quarter Corporate Financial Monitoring - compares actual revenue income and expenditure against profiled budget for the year to date with explanations of significant variances.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance
2 Nov 16 (R)	Appointment of Preferred Bidder for Leisure Centre Contract	No	Cabinet	Yes	Report of the Community and Leisure Portfolio Holder	Head of Community and Leisure
2 Nov 16 (R)	Housing Strategy	Yes	Council	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health
30 Nov 16 (R)	Asset Management Plan Update - to review progress of the current year's projects and recommend the works to be included in the Asset Management Plan for the following financial year.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance

Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

Date of Decision Date Location	ITEM	Key Decision	Decision-maker and title if any	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service
30 Nov 16 (R)	Capital Programme update – to consider the current position of existing capital projects and new bids.	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance
tbc	Devolution for the People of Hampshire and Isle of Wight	No	Cabinet	No	Leader	Chief Executive

* Members of the public will be excluded from the discussion during the consideration of these reports in the event that they contain information which is not to be made public in accordance with the relevant legal provisions.

MOVED/DELETED ITEMS

Original Date Of Decision	Item	Moved/Deleted	Reason For Move/Deletion	Informed By	Date Informed
9 Mar 2016	Devolution for the People of Hampshire and Isle of Wight	Moved from March, to be confirmed	Awaiting more information	Chief Executive	19 Feb 2016
9 Mar 2016	Transfer of Use – Lights Kitchen	Moved to 6 Apr 2016	Awaiting more information	Head of Community and Leisure	19 Feb 2016
6 Apr 2016	Homelessness Strategy	Moved to 22 June 2016	Awaiting Government information	Head of Housing and Environmental Health	25 Feb 2016
6 Apr 2016	Homes Energy Conservation Act (HECA) Action Plan	Moved to 22 June 2015	Awaiting Government information	Head of Housing and Environmental Health	25 Feb 2016
6 Apr 2016	Housing Strategy	Moved to 2 November 2016	Awaiting Government Information	Head of Housing and Environmental Health	25 Feb 2016

ARRANGEMENTS FOR MAKING REPRESENTATIONS TO THE CABINET REGARDING DECISIONS CONTAINED WITHIN THE FORWARD PLAN

PUBLIC: A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the last column of the Work Programme on any matter where a decision is to be made.